

## Price List

Appendix to the terms and conditions drawn up by the Austrian National Library.

Valid from January 01, 2018

### Contents

- (A) Library services
- (B) Copying services
- (C) Prices for publication of originals belonging to the Austrian National Library
- (D) Admission and guided tours in museums and exhibitions
- (E) Services for library or museum institutions
- (F) Hiring of Austrian National Library premises
- (G) Annex: Tax provisions, additional fees

## (A) Library services

Services	Charge in € <sup>1</sup>
<b>Library services</b>	
<b>Library tickets</b>	
Ticket	3.00
Annual ticket	30.00
Admin fee for replacing lost annual ticket	5.00
<b>Research fee</b>	
First 30 minutes	free
Every further 30 minutes	20.00
<b>Information Retrieval Service</b>	
Tailor-made training sessions (max. 5 persons) per 30 minutes	20.00
Groups with fixed topics from the programme per person	4.00
Groups with fixed topics from the programme, children and young people, students <sup>2</sup>	2.00
Pre-university papers, basic price (≤ 10 Pers.)	30.00
Pre-university papers, every additional person	3.00
<b>Deposit for persons approved for loans</b>	
Per loan	80.00
<b>Reminder costs<sup>3</sup></b>	
Late return per item and day	0.50
1. reminder	5.00
2. reminder	7.50
3. reminder	10.00
<b>Inter-library loan (borrowing)<sup>4</sup> Austria (per order)</b>	
Book per volume	3.00
Copy per order	1.50
+ per additional order	0.35
<b>Inter-library loan (borrowing)<sup>4</sup> abroad (per order)</b>	
Book per volume	15.00
Copies up to 5 items	5.00
Copies 6 and more items	11.00

<sup>1</sup> Incl. 10 % VAT.

<sup>2</sup> Up to age 27.

<sup>3</sup> Tax free

<sup>4</sup> There may be additional costs involved, depending on charges made by delivery services and individual libraries. Further information can be obtained from the Inter-Library Loan Service.

**(B) Reproduction services**

<i>Service</i>	<i>Charge in €<sup>5</sup></i>
<b>Reproduction by customers</b>	
<b>Coin copiers, external provider (Facultas)</b>	
b/w A4	0.10
b/w A3	0.20
4c A4	0.50
4c A3	1.00
<b>Reproduction by ANL staff</b>	
<b>Books/magazines/manuscripts/maps/sheet music</b>	
Paper, per page	0.50
Xerox-Scan <sup>6</sup> (pdf)	
Up to 10 pages	6.00
Every additional page	0.50
Scan study quality (*.jpg 150 dpi) <sup>7</sup>	
Up to 20 pages (per volume)	25.00
Every additional page	0.50
Complete volume/max. 300 pages <sup>8</sup>	90.00
Scan standard quality (*.jpg 300 dpi) <sup>7</sup>	
Up to 5 pages (per volume)	25.00
Every additional page	1.00
Complete volume/ max. 300 pages <sup>8</sup>	150.00
Scan High resolution (*.tiff 300 dpi) <sup>7</sup>	
Up to 5 pages (per volume)	50.00
Every additional page	2.00
Complete volume/ max. 300 pages <sup>8</sup>	300.00
Special formats and executions <sup>9</sup>	
Basic price, 1 scan reproduction quality	30.00
Every additional digital reproduction	22.00
<b>Photographic or transparent material/graphics/photographs</b>	
Scans of photographic material (*.jpg)	
Up to 2 photographic	25.00
Every additional photographic	5.00

<sup>5</sup> Incl. 10 % VAT.

<sup>6</sup> Only objects to which no objects are raised in terms of conservation, up to a maximum of 50 pages. The decision lies with the staff member responsible.

<sup>7</sup> Up to paper size A1

<sup>8</sup> The basic charge covers up to 300 pages of works comprising more than one volume. If a work comprising more than one volume has more than 300 pages, the pages above this amount will be charged at the rate for single pages.

<sup>9</sup> Special formats and designs are available on request, depending on technical feasibility. The decision is made by an appropriate member of staff. Up to paper size A0.

Special formats and executions <sup>9</sup>	
Basic price 1 scan reproduction quality	30.00
Every additional photographic	22.00
tiff-format (300 dpi)	
13x18	6.50
15x21	11.00
21x30	20.50
30x42	27.50
On photographic paper	
13x18	2.50
18x24	4.50
21x30	5.50
30x45	23.00
Scan of microfilms	
Complete films	78.00
Copyright-free music/videos	
CD / DVD / LP / shellac / other media	10.00
Reader-Printer-copies from microforms	
Per Copy	0.60
Per Scan	0.40
Print-outs of digital material	
b/w	
A4	0.20
A3	0.40
Colour	
A4	0.70
A3	1.40
b/w or colour	
A2	11.00
A1	18.00
A0	29.00
Anniversary newspapers	
Including decorative folder, up to 25 pages from a maximum of 5 editions	40,00
Every additional page	0,50
Mailing (incl. packaging)	
Austria	10.00
EU	15.00
Non-EU countries	25.00
Data transfer	
Collection/Web download from ANL-Website	gratis
Download FTP	6.00

Despatch by E-Mail	2.00
CD & DVD	2.50

(C) Prices for publication of originals belonging to the Austrian National Library<sup>10</sup>

	Charge in € <sup>11</sup>
<b>In Offline Media and Hybrid publications<sup>12</sup></b>	
University publications (not printed)	free
<b>Publications</b>	
Edition up to 500	5.00
Edition up to 5,000	25.00
Edition up to 50,000	60.00
Edition up to 250.000	120,00
Edition over 250.000	By agreement
E-Publishing and All Media charge	+ 100 %
<b>In Online-Media<sup>13</sup></b>	
Scientific use <sup>14</sup>	free
Commercial use <sup>15</sup>	By agreement
<b>In film and TV</b>	By agreement
<b>Commercial use</b>	By agreement

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<sup>10</sup> Prices for publication in museums and exhibitions can be found in (E) *Dienstleistungen für bibliothekarische oder museale Einrichtungen/Institutionen*.

<sup>11</sup> Incl. 10 % VAT.

<sup>12</sup> One free copy of every publication has to be sent to the Austrian National Library.

<sup>13</sup> When content belonging to the ANL is used, it must be accompanied by picture credits (title, date and further details available), and a source (citation link from [Portal] and the notice "[Portal]/Austrian National Library"). For postings on Facebook or Instagram, a link must be made to the corresponding Austrian National Library account.

<sup>14</sup> Pictorial material can be used free of charge in the low resolution released on the ÖNB web site. For higher resolutions, a separate agreement must be concluded.

<sup>15</sup> Excluding the low-resolution pictorial material released on the ÖNB web site.

(D) Admission and guided tours in museums and exhibitions

	State Hall	Literature Museum	Combined Ticket for Papyrus-, Globe-, Esperanto Museum
<i>Service</i>			Charge in € <sup>16</sup>
<b>Admissions</b>			
<b>Admission free</b>			
Children and young people, <sup>17</sup> Friends of the ANL, ICOM-members or holders of the "Hunger auf Kunst und Kultur" culture pass, persons named as accompanying persons in disability pass, and persons accompanying groups such as school, day-care, kindergarten, tour, study or student groups.		free	
<b>Day Ticket</b>			
Adults	8.00	7.00	4.00
Concession <sup>18</sup>	6.00	4.50	3.00
Seniors	6.50	5.50	3.50
Family Ticket <sup>19</sup>	13.00	12.50	6.50
Annual sponsors, Ö1-Club members, Vienna city card	7.00	6.30	3.60
Alumni Association of the University of Vienna, Vienna Konzerthaus Society	7.00	4.50	3.00
Groups per person for 10 or more persons	6.00	4.50	3.00
<b>Universal Week Ticket<sup>20</sup></b>			
Adults		15.00	
Concession <sup>18</sup>		13.00	
Seniors		13.50	
Family Ticket		27.00	
NÖ-Card <sup>21</sup>		free	
<b>Annual Ticket (in all museums of the ANL)</b>			
Adults		31.00	

<sup>16</sup> Incl. 10 % VAT.

<sup>17</sup> Under age 19.

<sup>18</sup> For students under 27 years of age, military and civilian service, handicapped, friends of cooperating museums and organisations, CLUB WIEN.

<sup>19</sup> 2 Adults with children under the age of 19.

<sup>20</sup> 7 days in all ANL museums.

<sup>21</sup> Once a year and card.

## (D) Admission and guided tours fees in museums and exhibitions

	State Hall	Literature Museum	Combined Ticket for Papyrus-, Globe-, Esperanto Museum
Service			Charge in € <sup>22</sup>
<b>Guided tours</b>			
<b>Audio guides</b>			
Per person	3.00	-	2,00
For 2 persons	5.00	-	3,00
<b>Guided tours (approx. 45 minutes)</b>			
Flat rate for max. 9 persons			
Adults	40.00	40.00	40.00
Children and youth, Students <sup>23</sup>	20.00	20.00	20.00
Per person for groups of 10 or more			
Adults	4.00	4.00	4.00
Children and youth, students <sup>23</sup>	2.00	2.00	2.00
<b>Special tours</b>			
Guided tours outside opening hours (up to 25 persons, incl. admission price)	750.00	750.00	750.00
Exclusive tours during opening house (up to 9 persons, incl. admission price)	110.00	110.00	110.00
Workshops / Crash courses	4.00	4.00	4.00
Children and school workshops / crash courses	2.00	2.00	2.00
<b>Cancellation fees</b>			
School- or student groups	20.00	20.00	20.00
All other groups	40.00	40.00	40.00
<b>Presentation of items</b>			
Children and youth <sup>24</sup>	6.00	-	-
Students <sup>23</sup>	10.00	-	-
Adults	12.00	-	-
<b>Publications</b>			
"The Austrian National Library"			9.95
"The Globe Museum"			6.00
"The Literature Museum"			24.90
Exhibition catalogues		See notice at service desk	
Mailing costs		According to postal rates (depending on size/weight)	

<sup>22</sup> Incl. 10 % VAT.

<sup>23</sup> Up to age 27

<sup>24</sup> Under age 19



## (D) Admission and guided tours fees in museums and exhibitions

	Augustiner Reading Room	Picture Archive and Graphics Collection	Neue Burg, Modern Library <sup>25</sup>	Depot
<i>Service</i>				<i>Charge in €<sup>26</sup></i>
<b>Guided tours of the library</b>				
<b>Guided tours (approx. 45 minutes)</b>				
<b>Flat rate for max. 9 persons</b>				
Adults	40.00	40.00	40.00	-
Children and youth, students <sup>23</sup>	20.00	20.00	20.00	-
<b>Per person for groups of 10 or more</b>				
Adults	4.00	4.00	4.00	-
Children and youth, students <sup>23</sup>	2.00	2.00	2.00	-
<b>Guided tours for children</b>				
Flat rate for max. 9 children	-	-	-	20.00
per child for groups of 10 or more	-	-	-	2.00
<b>Cancellation fees<sup>27</sup></b>				
School- and Students groups	20.00	20.00	20.00	20.00
All other group tours	40.00	40.00	40.00	40.00

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<sup>25</sup> With guided tour of the depot

<sup>26</sup> Incl. 10 % VAT.

<sup>27</sup> Tax free

**(E) Services for library or museum institutions**

	<i>currency</i>	<i>Charge in currency<sup>28</sup></i>
<b>Libraries, lending libraries</b>		
<b>Inter-library lending</b>		
Book inland per volume	Euro	2.00
Copies, inland, per every 5 pages	Euro	2.00
Book foreign per volume	IFLA-Voucher	1.00 voucher
Copies		
1-10 pages	IFLA-Voucher	1.00 voucher
11-25 pages	IFLA-Voucher	1.50 voucher
16-20 pages	IFLA-Voucher	2.00 vouchers
from 21 pages	IFLA-Voucher	By agreement <sup>29</sup>

<i>Service</i>		<i>Charge in €<sup>30</sup></i>
<b>Museum, Exhibitions</b>		
<b>Loans</b>		
<b>Loan items</b>		
Up to 10 objects		Admin flat rate <sup>31</sup>
Minimum fee		Min. 165.00
from 11 objects plus per object		50.00
<b>Restauration of loans</b>		
Restauration fees per hour		50.00
External restauration		Charged separately
<b>Courier delivery</b>		
Daily allowance	Euro	55.00
Flat rate per working day	Euro	165.00
Daily allowance in Vienna <sup>32</sup>	Euro	27,50
Flat rate per working day in Vienna <sup>32</sup>	Euro	82,50
Hotel and travelling expenses	Euro	In the actual amount
<b>Fee for providing frames<sup>33</sup></b>		
Per frame up to size 50x40 (up to 2.000 cm <sup>2</sup> )	Euro	50.00
Per frame up to size 80x100 (up to 8.000 cm <sup>2</sup> )	Euro	80.00

<sup>28</sup> Incl. 10 % VAT.<sup>29</sup> Use fees are charged for 21 or more copies<sup>30</sup> Incl. 10 % VAT.<sup>31</sup> Formula: Root of (insurance value of all items) x 5.<sup>32</sup> Vienna city zone incl. 20 km from the city border.<sup>33</sup> The ANL provides frames for loans which must be exhibited in frames.

## (E) Services for library or museum institutions

Per frame > 80x100 (> 8.000 cm <sup>2</sup> )	Euro	120.00
Reimbursement of costs for checking whether object can be loaned <sup>34</sup>		
from 30 objects		600.00
every additional object from 30		20.00
<b>Use of originals belonging to the ANL</b>		
On charts		
Up to A,4 per picture	Euro	11.00
Temporary exhibition		
national		
Per object 30x40	Euro	25.00
Per object > 30x40	Euro	50.00
international		
Per object 30x40	Euro	65.00
Per object > 30x40	Euro	120.00
Travelling/Permanent exhibition		
Per object 30x40	Euro	120.00
Per object > 30x40	Euro	240.00
Multimedia Presentation		By agreement

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<sup>34</sup> This fee is only charged if the loan agreement is not concluded

## (F) Hiring of Austrian National Library premises

<i>Service</i>	<i>Charge in €<sup>35</sup></i>
<b>Rooms (charge per day)</b>	
State Hall	By agreement
Aurum	
Camineum	3,300.00
Sala Terrena	2,600.00
Atrium	1,500.00
Augustiner wing	
Oratorium	2,200.00
Refectorium <sup>36</sup>	500.00
Van Swieten Hall	1,000.00
Lounge and Engelraum <sup>36</sup>	900.00
Augustiner Reading Room	Special agreement
Palais Mollard	
Salon Hoboken	2,000.00
Salon Coronelli	1,500.00
Salon Clary <sup>36</sup>	900.00
Loggia <sup>36</sup>	700.00
<i>Third-party services (separate invoicing)</i>	<i>Charge in €<sup>37</sup></i>
Additional equipment, erection and dismantling days, additional specialist and cleaning staff	By additional agreement

<sup>35</sup> All prices excl. 20% VAT.

<sup>36</sup> Rental only with other rooms

<sup>37</sup> All prices excl. 20% VAT.

	<i>Rate in €<sup>38</sup></i>
<b>Filming or photography by outside persons<sup>39</sup></b>	
<b>Basic price</b>	
During opening hours, per every 3 hours	100.00
Outside opening hours, per hour	500.00
<b>Surcharges for commercial purposes</b>	
Photographs, up to 5 objects	500.00
Photographs, 6 or more objects	1,000.00
Photographs for advertising purposes	Separate agreement
Filming, up to 5 objects	500.00
Filming, 6 or more objects	1,000.00
Filming for advertising purposes	Separate agreement

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<sup>38</sup> All prices excl. 10% VAT.

<sup>39</sup> Subject to any authorisation that might be required (inquiries to [kommunikation@onb.ac.at](mailto:kommunikation@onb.ac.at)).

## (G) Annex: Tax provisions, additional fees

### Tax provisions

With effect from 1.1.2015, throughout the EU, services provided electronically to customers who are not entrepreneurs are subject to the principle of VAT payable at the place of the recipient, which means that invoices will state Value Added Tax (VAT) at the rate applicable in the country of domicile of the recipient of the service.

<i>Tax provisions<sup>40</sup></i>	<i>Tax rate</i>
<b>Value Added Tax</b>	
(A) – (E)	incl. 10%
(F)	excl. 10% / 20%
Exceptions (A) – (F)	marked separately

### Additional fees

<i>Handling fees, expenses</i>	<i>Rate in €<sup>41</sup></i>
<b>Invoice cancelled at customer's request</b>	
Handling free per invoice	5.00
<b>Bank charges, non-EU</b>	
Bank charge per invoice <sup>42</sup>	11.00

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<sup>40</sup> Where services are provided to customers abroad, and if certain conditions are satisfied, such as the customer is an entrepreneur for VAT purposes or in the case of certain services to customers from non-EU countries, invoices can be issued without Austrian VAT (net invoice). If there are doubts as to whether the conditions for VAT-free invoicing are satisfied, the ANL reserves the right to add Austrian VAT to the invoice.

<sup>41</sup> Incl. 10 % USt.

<sup>42</sup> Bank charges invoiced to customers from non-EU countries can be deducted if payment to the ANL is made by a bank transfer that does not incur charges or by credit card.